

Computer Architecture & Systems  
**Split Department – Computer Installation**  
**Research Assignment – Further Details 2**  
*Assignment Brief*  
**Assignment Weighting: 30%**

## **Budget**

You have been informed the budget is no longer €30,000. Because of the way Capital Budget Allocations work, this is expected to be increased slightly. The negotiations with the Department of Finance are still continuing.

## **Staff**

Staffing is clarified as Unit Manager & Assistant Manager each with their own secretary. There are four general secretarial staff that handle the secretarial needs of the remainder of the staff and the Unit. All the other staff are classed as Special Statistical Operatives. On the rare occasion that external persons come to the Unit the secretarial staff should meet them first.

## **Hardware**

No further information has been provided in this area except a reminder to consider the server functions carefully.

## **Software**

No further information has been provided.

## **Networking Infrastructure**

No further information has been provided.

## **Office Furniture & Layout**

After further negotiations with the owner of the building from whom the office is being rented, the owner has agreed to provide all partitioning materials compatible with the office that are needed by you. The office will be carpeted as required.

Your line-manager has clarified that you should use this partitioning to provide an office each for the Unit Manager and Assistant Manager. The presentation room has been clarified as a briefing room, where staff can sit on 'normal' chairs facing an electronic white-screen/projector combination and be updated on legislative changes etc. The room, in that configuration, but with a simple circling of chairs can be used for staff to confer as a group. The presentation/conference room is not expected to

accommodate much more than the total office staff, in keeping with the fact that this office carries out internal functions and has little direct contact with the public.

# Unmodified Office Space Layout

**NOT** to scale

